



APPLICATION FOR EMPLOYMENT

The Wilde Roast Cafe is an equal opportunity employer. We place inherent value in all people and are committed to achieving and maintaining a diverse work force in such a way as to reflect the customers we serve, the communities we serve in, our suppliers, and the international coffee growers we represent.

Please complete entire application to ensure processing

PERSONAL INFORMATION

| | | | | | |
|--|------|-------|--------|--|---------------------|
| Name | Last | First | Middle | Social Security/Social Insurance Number | Date (M/D/Y) |
| _____ | | | | | |
| Other names you are known by _____ | | | | Are you less than 18 years old? Yes ___ No ___ | |
| Are you legally eligible for employment in the U.S.? Yes ___ No ___ | | | | | |
| <small>Proof of U.S. citizenship or immigration status will be required if hired for a position in the U.S.</small> | | | | | |
| Have you been convicted of a felony in the last (7) seven years? Yes ___ No ___ | | | | | |
| <small>If yes, list convictions that are a matter of public record (arrests are not convictions). A conviction will not necessarily disqualify you for employment.</small> | | | | | |

| | | | | |
|--------------------------|---------|---------|----------------|----------------------|
| Present Address | Street | City | State/Province | Zip Code/Postal Code |
| Permanent Address | Street | City | State/Province | Zip Code/Postal Code |
| Phone Number | Daytime | Evening | Referred By | |

EMPLOYMENT DESIRED (If you are applying for a retail hourly position, please keep in mind that the availability of hours may vary.)

Position: Location/Department: Salary Desired: Date You Can Start: _____

| | | | | | | | |
|----------------------------------|--------|--------|---------|-----------|----------|--------|----------|
| Specify Hours Available Each Day | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | | | | | |

| EDUCATION | Name and Address of School | Circle Last Years Completed | Did You Graduate? | Subjects Studied and Degrees Received |
|---|----------------------------|-----------------------------|-------------------|---------------------------------------|
| High School | | 1 2 3 4 | Y N | |
| | | | | |
| College | | 1 2 3 4 | Y N | |
| | | | | |
| Post College | | 1 2 3 4 | Y N | |
| | | | | |
| Trade, Business, or Correspondence School | | 1 2 3 4 | Y N | |
| | | | | |

What do you like about coffee? _____

Why would you like to work for the Wilde Roast Cafe? _____

Describe a specific situation where you have provided excellent customer service in your most recent position. Why was this effective? _____

EMPLOYMENT HISTORY

List below current and last three employers, starting with the most recent one first. Please include any non-paid/volunteer experience which is related to the job you are applying. Please complete even if you attach a resume.

| | | | | |
|--|---|---|-----------------------------------|--------------------|
| From | Current Employer (Name and Address of Employer - Type of Business) | Salary or Hourly | Position <input type="checkbox"/> | Reason for Leaving |
| To | | Starting _____ Ending _____ If hourly, average # of hours per week _____ | | |
| Duties Performed | | | | |
| Supervisor's Name <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | Phone Number | | May we contact? |
| From | Previous Employer (Name and Address of Employer - Type of Business) | Salary or Hourly | Position <input type="checkbox"/> | Reason for Leaving |
| To | | Starting _____ Ending _____ If hourly, average # of hours per week _____ | | |
| Duties Performed | | | | |
| Supervisor's Name <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | Phone Number | | May we contact? |
| From | Previous Employer (Name and Address of Employer - Type of Business) | Salary or Hourly | Position <input type="checkbox"/> | Reason for Leaving |
| To | | Starting _____ Ending _____ If hourly, average # of hours per week _____ | | |
| Duties Performed | | | | |
| Supervisor's Name <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | Phone Number | | May we contact? |
| From | Previous Employer (Name and Address of Employer - Type of Business) | Salary or Hourly | Position <input type="checkbox"/> | Reason for Leaving |
| To | | Starting _____ Ending _____ If hourly, average # of hours per week _____ | | |
| Duties Performed | | | | |
| Supervisor's Name <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | Phone Number | | May we contact? |

PERSONAL BACKGROUND

What are your interests and activities? _____

Please list awards and/or leadership positions held (work or school). _____

| REFERENCES | | Please provide three professional references to whom you have been accountable, whom you have known at least one year. | | |
|------------|--------------------------|--|---|--|
| Name | Address and Phone Number | Business | Years Acquainted/ How do you know this person? | |
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |

I hereby authorize the Wilde Roast Cafe to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by the Wilde Roast Cafe to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of the Wilde Roast Cafe. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate the Wilde Roast Cafe to hire me.

Signature

Date